

Approved: March 28, 2009

SPCA/NC BOARD OF DIRECTORS MEETING
SAN MATEO COUNTY OFFICE OF EDUCATION
REDWOOD CITY, CA
January 9, 2009

Attendance:

<u>Board Members:</u>	Glenn Siegel, Olga Hoja, Wilda Kelleher, Toni Wilkerson, Glenn Siegel, Linda McDonald, Pauline Young, Ron Appel, Sharon Lampel, Sonia Reyes
<u>Board Members Absent:</u>	Jack Hayes, Bill Santora, George Cole
<u>Others:</u>	None

Call to Order:

President Glenn Siegel opened the meeting at 10:05 a.m. by calling attention to the recent passing of Forrest Ayer and honoring him as one of the founding members of SPCA/NC.

Approval of Minutes of October 10th Board Meeting and October 11, 2008 General Meeting:

Upon a motion by Glenn Siegel and a second by Toni Wilkerson, the minutes of the October 10th Board Meeting were approved as presented. However, it was determined that the minutes of the October 11th General Meeting could not be acted upon until the next General Meeting in October.

OFFICERS' REPORTS:

President:

Glenn Siegel spoke at length on the need to keep the northern association together, giving a mini-history of the previous success of dinner meetings. While the annual conference is somewhat successful in achieving this goal, the Board was asked for their ideas on events that might stimulate interest in maintaining a cohesive organization. Discussion ensued.

First Vice President:

Ron Appel stated that he would report later on the coming conference.

Treasurer:

Olga Hoja stated that she was still in the midst of having accounts transferred and that there had been little change since the last meeting. Discussion followed on procedures and the format of the treasurer's report. It was determined that new signatories on accounts will be Olga, Glenn Siegel and Ron Appel.

Secretary:

Linda McDonald stated that she would get the updated bylaws from Leonard Bonilla and include a copy with directories when they are mailed to each district, probably some time in February. E-mail address of Board members will now be included in the directory and mailing labels will be prepared.

Past President:

Continuing discussion on the goal of attracting more member participation, Toni Wilkerson offered to hold another dinner meeting at her home. Saturday, March 28th was selected as the date and it was decided to have a luncheon, preceded by a Board meeting at 10:00 a.m. and followed by a short program. Those who attend will be asked for their ideas on the types of functions and information that would be of greatest interest and need for their districts; Sharon Lampel volunteered to obtain chart stands so that comments can be written during the afternoon. The program and speaker(s) will be determined, but “save the date” e-mails to directors will go out first, to be followed by more information mailed to individual members.

Also discussed were ideas for an electronic newsletter and for a website. Glenn will investigate details regarding the latter.

COMMITTEE REPORTS:

Audit:

This item was carried over to March 28th.

Continuing Education and Shared Resources:

Glenn Siegel stated that the library is still intact, but that the resources are somewhat dated.

2009 Fall Conference:

Ron Appel presented the proposal from the Embassy Suites in Lake Tahoe and spoke of the functions, such as free breakfasts, which would allow some savings for individuals or the association. Discussion took place on selection of meals and snacks, with the decision to have a Deli Board luncheon buffet at noon, the Sunny Day snack break and the Stateline dinner buffet in the evening. If possible, the Board meeting lunch will be held in the restaurant. The sizes of the meeting rooms needed were determined and Ron will ask questions about “comped” rooms and upgrades. Sharon Lampel agreed to be responsible for registration and Toni Wilkerson will investigate name tags and complimentary bags or folders for those attending. After projecting costs, it was decided to charge \$140 for “early-bird” registrations and \$150 for those after a certain date. Guest lunch tickets were set at \$28.50 and dinner tickets \$42. Literature announcing the conference will state that hotel costs include some meals, allowing for a lower registration fee. Several possible themes were suggested, with a final decision to be made in March.

Nominating:

Wilda Kelleher announced that Sonia Reyes had agreed to serve on the nominating committee.

OLD/NEW BUSINESS:

Association Goals & Objectives:

Glenn Siegel stated that he hoped the March event would help to reach previously-stated goals and revitalize the organization.

Merit System Marketing Activities:

Glenn reported that there was not much going on at this time, but that his aim was to personally contact Directors, extending an invitation to become involved along with their Commissioners.

Calendar of 2009 Meetings:

The next regularly scheduled meeting will be March 28th, with a following meeting date to be set at that time. The Board will also hold a meeting prior to the conference in October.

Open Discussion(s):

Toni Wilkerson spoke of the need to keep up on the bylaws and also to establish a budget. It was suggested that Alan Orr be contacted to assist with performing an audit .

Adjournment:

The meeting was adjourned at 2:32 p.m.

Respectfully submitted,

Linda McDonald
Secretary