

Approved: October 10, 2009

SPCA/NC BOARD OF DIRECTORS MEETING  
SAN MATEO COUNTY OFFICE OF EDUCATION  
REDWOOD CITY, CA  
June 12, 2009

Attendance:

Board Members: Glenn Siegel, Olga Hoja, Toni Wilkerson, Ron Appel,  
Linda McDonald, Pauline Young, Sonia Reyes, George  
Cole, Leonard Bonilla  
Board Members Absent: Jack Hayes, Bill Santora, Sharon Lampel, Wilda  
Kelleher  
Others: None

Call to Order and Approval of Agenda:

President Glenn Siegel opened the meeting at 10:20 a.m.; the agenda was unanimously approved as presented.

Approval of Minutes of March 28th Board Meeting:

Upon a motion by Ron Appel and a second by Toni Wilkerson, the minutes of the March 28th Board Meeting were approved as amended.

OFFICERS' REPORTS:

President:

Glenn Siegel provided an update on AB 379, stating that it would not happen this session. Then discussion turned to the big issue of limited resources and what we can do to serve our membership. It will be a challenge to maintain viability and we will need to be creative in providing support to Merit in these times of severe budget cuts.

First Vice President:

Ron Appel deferred his report on the coming conference until later.

Second Vice President:

George Cole stated that, with his recent appointment as CSPCA Executive Director, he feels he should resign from the SPCA/NC Board. However, it is his intention to continue Board meetings in the role of liaison with all association sections. He announced that the new website will soon be up and running; it is his plan to have videos of training sessions available. Members will be able to access information and communicate at the Statewide level. Conference sessions could be made available to all, either in written or video forms.

Speaking of the October conference, Leonard Bonilla stated that there is a need to provide training on the issues of layoff and the effects of layoff because some districts are not aware that their bargaining unit contract language runs counter to Ed Code and PERB rulings. Commissions may have pertinent layoff language in their rules that will be of Merit system interest. Discussion took place on how to present a session on the issues.

George stated that there have been some positive changes at the State level. He spoke on the Hartnett case in San Diego and the request for a ruling on the “investigative” requirement in handling employee appeals to the Commission. He presented a draft form, to be submitted to the court by those who wish to sign, that summarizes past practice in districts and the role of the Commission as an appellant and not an investigative body.

Treasurer:

Olga Hoja submitted a written treasurer’s report which, after a motion to approve by Ron Appel and a second by Toni Wilkerson, was unanimously approved.

Secretary:

Linda McDonald distributed extra copies of the directory and bylaws and asked for clarification on the list of 2010 Board nominees and rules and procedures changes.

Past President:

Toni Wilkerson stated her commitment to maintaining SPCA/NC as a strong and viable organization and her willingness to again host a training session at her home. She announced that the CSPCA Board had voted to give ten percent of state conference profits to the regional association that acts as host.

COMMITTEE REPORTS:

Audit:

Discussion centered on the need to have six directors at large as part of the audit committee, whether to pay an accounting firm to do an audit, what an audit should consist of and who might be approached to perform one. In the end, Ron Appel made a motion to have Sonia Reyes review the accounts and to submit a report by October; Toni Wilkerson seconded the motion, which was then approved unanimously. On the issue of a budget, George Cole mentioned a budget tracker that was available, easy to use and could provide information on how accounts are transferred between funds.

Nominating:

A list of nominees proposed for the 2010 Board presented at the March meeting was reviewed and updated: President – Ron Appel; First Vice President - Pauline Young; Second Vice President – Leonard Bonilla; Past President – Glenn Siegel; Treasurer – Olga Hoja; Secretary – Linda McDonald; Board Members – Toni Wilkerson, Sonia Reyes, Wilda Kelleher, Bill Santora, Sharon Lampel. Ron Appel proposed Amina Khemici of Morgan Hill for Board membership and Glenn will contact her regarding her interest. The proposed slate will be submitted to the general membership for a vote in October.

## OLD/NEW BUSINESS:

### SPCA/NC Website:

George Cole described the process for setting up the website, the projected costs involved, the proposed logo design, the ability to connect to other sites and member-only security issues. Documents can be e-mailed to the analyst providing the service and he will post them at the site. Olga Hoja made a motion to approve George moving forward with the website; Ron Appel seconded. An amendment was made to not exceed \$500 in costs for this year and the motion was approved unanimously. After consultation with the analyst, George announced that there would be no set-up or monthly fees if linked to other Merit organizations.

### 2009 Fall Conference:

Glenn Siegel handed out a first draft of the proposed program, stating that he hoped to be able to have our own members as speakers. The hotel contract showing the number and cost of rooms was discussed at length, with Leonard given the task of approaching hotel administration regarding a change in contract terms on both the room and rate and number of rooms because of travel allotment cuts in California. In addition, he was given authority to cancel the contract now if it cannot be changed. The number of rooms that might realistically be filled was discussed and set at about 40, with those to be used by the CSPCA Board considered.

Registration fees were reviewed next and that information will be forwarded to Sharon Lampel, along with costs for the airport shuttle and the deadline for earlybird registration, set at August 15<sup>th</sup>. Dissemination of conference information was the next subject; materials are to be sent to CSEA contacts, honorary life members and Southern California Merit districts.

Discussion resumed on the program with suggestions made for a session on Commission strategic planning and best practices plus a session on the rating of training and experience from supplemental applications. Speaker costs were projected; that vendors might be willing to help underwrite some of these expenses was suggested. Toni Wilkerson and George Cole discussed the use of a small flash drive to use as a handout rather than usual conference give-aways; these could be used to copy conference materials, which would cut down on paper costs. A local Boy Scout group will be contacted to perform the color guard ceremony.

It was decided to include the entire Board in conference planning and the next meeting date was set for Tuesday, July 7<sup>th</sup> at 5:00 p.m. in the Crowne Plaza Hotel in Foster City.

### Adjournment:

Following a motion by Toni to adjourn and a second by Olga Hoja, the meeting was adjourned at 3:10 p.m.

Respectfully submitted,

Linda McDonald  
Secretary