

Approved: January 22, 2010

SPCA/NC BOARD OF DIRECTORS MEETING
Embassy Suites – South Lake Tahoe
October 8, 2009

Attendance:

Board Members: Olga Hoja, Wilda Kelleher, Toni Wilkerson, Ron Appel,
Glenn Siegel, Linda McDonald, Pauline Young, Bill
Santora, Sharon Lampel, Sonia Reyes
Board Members Absent: Jack Hayes
Others: George Cole

Call to Order:

President Glenn Siegel called the meeting to order at 4:15 p.m. A motion was made by Ron Appel to approve the minutes of the June 12th Board meeting and the July 7th conference committee notes and, following a second by Sonia Reyes, the motion passed. Toni Wilkerson made a motion to approve the agenda as presented, Sonia Reyes seconded the motion, and the agenda was approved.

OFFICERS' REPORTS

President:

Glenn Siegel stated that this was SPCA/NC's 32nd annual conference and thanks were given to all those who were helping to make it a reality. In response to a prior discussion, he announced that the group was an official non-profit incorporated by the State of California in 1977.

First Vice President:

Ron Appel expressed his thanks to Leonard Bonilla, Toni Wilkerson and Glenn Siegel for their assistance in all the details of the conference planning.

Second Vice President:

George Cole stated that, although he had resigned from the office of Second Vice President earlier in the year and is not officially on the Board, CSPCA wants him to be involved with regional meetings and conferences.

Treasurer:

Olga Hoja distributed copies of the Treasurer's Report and provided an explanation of amounts and expenses included. Sharon Lampel announced that more income will come from some late registrants and that there would be claims from some of the presenters.

Secretary:

Linda McDonald stated that her report will come later under the website discussion.

COMMITTEE REPORTS

Audit Discussion:

Sonia Reyes distributed a report on her audit of financial records from February 2008 to December 2009, commenting on how easily the audit was conducted with materials submitted by current Treasurer Olga Hoja. However, there had been difficulty in auditing previous records. Toni Wilkerson stated that she had done a quick overview of the records and found that no checks had been written that were not appropriate, that all expenditures were for Association business. She provided a history of why the difficulties had occurred. Sonia recommended that the older Franklin fund information be combined with the current records.

Glenn Siegel read from the by-laws that Directors at large are all on the audit committee and that they appoint a chair, and asked whether this section of the bylaws should be revisited. A discussion ensued on whether there is a need to file information with the State or Federal government and he will contact Alan Orr for historical information. Thanks were given to Sonia for her work on the audit.

2009 Fall Conference:

Glenn Siegel provided an update on the conference program and Sharon Lampel and Toni Wilkerson spoke on the handouts that would be given attendees. Details on conference rooms and speakers were detailed and Glenn asked for help with introductions. Toni will give regular updates on housekeeping issues.

Toni then spoke on the rationale for changes that had been worked out with the hotel in costs for meals; extras, such as Sunday box lunches and drink tickets for the Saturday banquet are to be provided because of the need to meet the contract minimum. The hotel is donating a hotel stay that will be raffled off and discussion took place on how to manage it. Ron Appel spoke on the help given by Leonard Bonilla in negotiating with the hotel in these difficult economic times.

Nominating:

Sonia Reyes read the names of the recommended slate of officers for 2010 which will be presented to the general membership for a vote on Saturday: President – Ron Appel, First Vice President – Pauline Young, Second Vice President – Toni Wilkerson, Treasurer – Olga Hoja, Secretary – Linda McDonald, Directors (2 year terms) – Amina Khemici, Wilda Kelleher and Philip Gordillo, Directors (1 year terms) Sonia Reyes, Sharon Lampel and William Santora. Other names mentioned as possibilities for next year were Ed Gabrielson and Catherine McKown.

OLD/NEW BUSINESS

SPCA/NC Standing Rules and Procedures:

Those rules and procedures adopted in March have been distributed and the section on travel expense will be reviewed at the next meeting.

SPCA/NC Website:

Linda McDonald summarized e-mail discussions on the website and asked those present about the types of materials they wished to have included. Minutes, officers, with a possible group picture in the future, by-laws, rules and procedures and member merit districts of the region will be included. The listing of Commissioners will probably not take place until the new directory is completed in early 2010.

Open Discussion:

Discussion took place on whether conference information had been mailed to honorary life members and then turned to conference proposals for 2010. Glenn stated it would be best to have the site located near the chair or committee for better coordination by the sponsoring district and that it might be a good idea to have a separate facilities person. Because school budgets are not expected to improve, the idea of having a one-day training at a district or county office was suggested.

Next Meeting:

The next Board meeting will be held on Friday, January 22nd, at 10:00 a.m. in the San Mateo County Office of Education.

Adjournment:

President Glenn Siegel adjourned the meeting at 8:30 p.m.

Respectfully submitted,

Linda McDonald
Secretary